

# Warrior Weekly

Academic Excellence based on Biblical Principles



Volume 28 Number 29

April 10, 2023

April  
SHOWERS  
BRING  
May  
FLOWERS



**Tuesday April 11, 2023  
at 3:15, in the lunch room**

will be the next meeting of the Parent Teacher Fellowship (PTF). We meet the first Tuesday of each month.

We invite all parents and teachers to join us!

## LUNCH MENU

### Week of 04/10 thru 04/14

- ◆ Monday, Apr. 10—Bring Your Lunch
- ◆ Tuesday, Apr. 11—Señor Lopez: Chicken, Cheese & Rice
- ◆ Wednesday, Apr. 12—Chick-Fil-A: Chicken Nuggets, Chips, Cookie
- ◆ Thursday, Apr. 13—4 Seasons: Club Sandwich, Pasta Salad, Cookie
- ◆ Friday, Apr. 14—Baseball Nacho Lunch—\$5.50 Pay at Table

### Week of 04/17 thru 04/21

- ◆ Monday, Apr. 17—Bring Your Lunch
- ◆ Tuesday, Apr. 18—Little Caesars: Pepperoni Pizza
- ◆ Wednesday, Apr. 19—Chick-Fil-A: Chicken Sandwich, Chips, Cookie
- ◆ Thursday, Apr. 20—4 Seasons: Chicken Tenders, Chips, Brownie
- ◆ Friday, Apr. 21—Baseball Nacho Lunch—\$5.50 Pay at Table

**Prices: Chick-Fil-A \$6.00 Señor Lopez \$6.00**  
**Subway \$6.00 4 Seasons \$6.00**  
**Pizza Slices: 1-\$2.00, 2-\$2.50, 3-\$3.00**

\*\*You can view the monthly lunch calendar on our website at [www.hcahopkinsville.org](http://www.hcahopkinsville.org) All lunch order forms must be turned in by **9:00 a.m. the day prior** to the lunch of choice.



The end of Spring Break always signals a series of events in a school. First, graduation is just around the corner. Seniors can now begin to look back at how much they have grown since beginning the first day of Preschool, Kindergarten, or even 1<sup>st</sup> grade. Seniors also begin to plan, in earnest, the details of senior skip day and the all-important senior prank.

Second, spring fever sets in, with the sunshine and warm temperatures creating an ailment that has only one cure – summer! Finally, TESTING!!!!

Next week, the students at Heritage will participate in a nationally-normed achievement test that will show how well they perform against the achievement of students from across the nation.

These tests serve as one of the several indicators used to determine the educational efficacy of our school, along with graduation rate, secondary education rate, scholarship totals, ACT scores, AP test scores, etc. Please encourage your students to give their best effort on these achievement opportunities. While there is no external pressure to do well – no school ranking, no criticism, no recognition- there is still a need to know the achievement of our students. As parents and grandparents who invest in the education of your children, I think you would like to know your “return on investment.” For me, accurate data is essential when planning for the future, and that only occurs through an authentic effort. So, help me encourage a good-faith effort in our students!

Also, congratulations to Allison Watson, a junior at HCA, for being selected to attend the Commonwealth Honors Academy at Murray State University this summer!



### Boys Varsity Baseball

Apr 10	Mon	All A Qtr Finals	Away	5:30
Apr 11	Tue	All A Semi Finals	Away	7:00
Apr 11	Tue	Russellville	Away	5:30
Apr 13	Thr	All A Finals	Away	5:30
Apr 15	Sat	Cornerstone	Home	11:00
Apr 15	Sat	Oak Ridge	Home	3:00
Apr 18	Tue	Livingston Ctrl	Away	5:30
Apr 21	Fri	Hopkins Co.	Home	5:00



### Middle School Boys Baseball

Apr 14	Fri	Hopkins County	Away	5:30
Apr 18	Tue	Livingston Ctrl	Away	5:30
Apr 22	Sat	Todd County	Away	2:00



### Girls Softball

Apr 10	Mon	All A Qtr Finals	Away	5:30
Apr 11	Tue	All A Semi Finals	Away	7:00
Apr 13	Thr	All A Finals	Away	5:30
Apr 14	Fri	Warren Central	Home	5:00
Apr 15	Sat	Cornerstone	Home	11:00
Apr 17	Mon	Clksville Chr	Home	5:00



### MS Spring Soccer

Apr 11	Tue	Hopkins Co	Home	TBA
Apr 13	Thr	Hopkinsville	Away	TBA
Apr 18	Tue	Muhlenberg	Away	TBA
Apr 20	Thr	Ohio County	Home	TBA
Apr 24	Mon	Webster Co	Away	TBA
Apr 27	Thr	Todd County	Home	TBA



We are in need of shelf staple foods for our students that may not have a lunch. These items can be as simple as a package of crackers, a granola bar, or even microwaveable meal cups. If you wish to donate, please drop off items in the front office to be delivered to Erica West, or Tammy Hayes.





Join us for the first annual

# Mother/Daughter Tea

\$20/person

Tickets available at [joycloset.org](http://joycloset.org)

**APRIL 29, 2023**  
**10:00-12:00P**



War Memorial Building  
1202 S Virginia St, Hopkinsville

Event Partner:



*Tea attire is recommended | No age restrictions | Mother figures welcome*  
Call 270-632-1232 with any questions



# Picture Day

**Wednesday, April 19th**



# Purple Up FOR MILITARY KIDS

**APRIL 19TH**

Wear purple to school and/or work to show your support for our military-connected families.



PTF will be holding officer elections at our next monthly meeting on Tuesday, April 11 at 3:15 in the lunchroom. (This meeting was moved due to spring break falling on the first Tuesday of the month.)

Officer positions are voted on yearly, and we have several officers who have indicated that they will not be seeking re-election. If you are interested or have questions about officer duties, please read the PTF by-laws on the following pages, or contact Amanda Outland, current PTF President. Nominations and voting will take place on April 11.

# Heritage Christian Academy Parent-Teacher Fellowship Bylaws

## Article I - Name

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The name of this organization shall be Heritage Christian Academy (HCA) Parent-Teacher Fellowship (PTF).

## Article II - Purpose & Mission

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### Purpose

**Section 1** To coordinate programs and services that enhance the quality of education and spiritual development of students enrolled at HCA.

**Section 2** To compliment the goals of HCA and to support the activities and programs of HCA through financial and labor assistance.

**Section 3** To foster quality education through cooperation and open communication between parents, teachers, students, and school administrators.

**Section 4** To foster academic excellence, physical development and Christian morals and values.

**Section 5** To provide financial support; in ways that will supplement, but not substitute for, HCA's responsibilities for the maintenance and operation of the school and for the materials and supplies necessary for the teaching of the children enrolled at HCA.

### Mission

Our mission is to promote a strong partnership between the school, parents and the community that directly and positively affects the success of learning for all of HCA's students. We are committed to fostering student success by encouraging parents to be active in their child's educational experience at home and at school, by supporting and aiding the HCA teachers and administrators, and working to maintain effective, intelligent communication between school, family, and community.

## Article III - Policies

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**Section 1** The PTF is organized under the tax exempt and non-profit business status of HCA. The PTF does not desire to establish itself as a separate legal entity from HCA.

**Section 2** This fellowship shall be non-commercial, interdenominational and non-partisan.

**Section 3** The name of the PTF or the names of any members in their official capacities shall not be used in any connection with a commercial concern or with any partisan interest or for any purpose not appropriately related to promotion of the purposes of the PTF.

**Section 4** The PTF shall not-directly or indirectly-participate or intervene in any way (including the publishing or distributing of statements) in any political campaign on behalf of, or in opposition to, any candidate for public office.

**Section 5** The PTF shall not devote more than an insubstantial part of its activities to attempting to influence legislation by propaganda or otherwise.

**Section 6** The PTF may cooperate, with other organizations concerned with the welfare of the child, but persons representing the PTF in such matters shall neither be empowered to nor make any commitments that bind the organization.

**Section 7** the PTF shall not seek to direct the administrative activities of the school or to control its policies. The PTF shall strive to work in harmony with the school administrators and staff.

**Section 8** The PTF shall be composed of members who volunteer their time and energy toward the stated purposes of this organization. No part of the earnings of the PTF shall be paid to a member for services rendered as a committee officer or as a volunteer acting on behalf of the PTF.

## **Article IV - Membership**

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**Section 1** Membership in the PTF shall consist of:

- ◆ Parents, stepparents, and legal guardians of students enrolled at HCA.
- ◆ All school administrators, teachers, and support staff.
- ◆ HCA alumni/family.
- ◆ Extended family/friends of enrolled students who support the school.

**Section 2** Membership and participation is limited to only those interested in promoting the objectives of the HCA PTF and willing to uphold its policies and subscribe to its bylaws.

**Section 3** All memberships shall be made available without regard to race, color, creed, national origin, disability, age, or sex.

**Section 4** The necessity of membership dues shall be reviewed and determined as needed by the Executive Committee of the PTF and (if applicable) shall be payable, without proration, at the beginning of the school calendar year upon registration for enrollment to HCA.

- ◆ Reviewed January 2021. It was determined that there will not be dues for the 2022-2023 school year.

## **Article V - Officers and Duties of the Officers**

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### **Section 1 Available Offices**

The officers of the PTF are:

- ◆ President
- ◆ Vice-President
- ◆ Secretary
- ◆ Treasurer
- ◆ Historian
- ◆ Parliamentarian



## **Section 2 Nomination Requirements**

Since the officers of the PTF represent HCA, the eligibility requirements for nominations are as follows:

- ◆ nominees shall be Christian people who accept and adhere to the doctrinal statements and statements of belief of HCA.
- ◆ nominees shall have a Christian walk that is consistent with the doctrinal positions and practices of HCA.
- ◆ nominees shall be any person named in Article IV, Section 1 (not full-time employees).
- ◆ nominees shall be any person outlined above who demonstrates concern for the work of the organization.
- ◆ nominees shall be committed to consistent attendance at PTF meetings, Executive Committee meetings, PTF/school functions, and special planning meetings.

## **Section 3 Officer Duties**

Officers are expected to attend all regular PTF meetings, PTF Executive Committee meetings, PTF sponsored functions, school functions and special planning meetings. If an officer is unable to attend a regularly scheduled PTF meeting, said officer should send another officer in his/her place to uphold his/her duties at the meeting.

### The President

- ◆ Shall preside and establish the agenda at all general, special and Executive Committee meetings.
- ◆ Shall serve on and coordinate the work of the Executive Committee, including attendance at all Executive Committee meetings.
- ◆ Shall perform other duties as may be prescribed in the bylaws or assigned by the PTF or Board of Directors in order that the purposes stated in Article 2 may be promoted.
- ◆ Shall be the primary contact for the school administrators and staff.
- ◆ Shall provide the planned agenda to Executive Committee on Friday prior to regularly scheduled PTF meeting.
- ◆ Shall serve as an ex-officio member of the Board of Directors.
- ◆ Shall attend monthly meetings held by HCA's Board of Directors as requested.

### The Vice-President

- ◆ Shall assist the President and shall assume all duties of the President in his/her absence.
- ◆ Shall perform other duties as may be prescribed in the bylaws or assigned by the PTF or Board of Directors in order that the purposes stated in Article 2 may be promoted.
- ◆ Shall serve on the Executive Committee and attend all Executive Committee meetings.

### The Secretary

- ◆ Shall record and preserve the minutes of all general and Executive Committee meetings of the PTF -such minutes shall be as detailed as possible and distributed to all members of the PTF Executive Committee prior to the next regularly scheduled meeting of the PTF or Executive Committee.
- ◆ Shall keep an accurate record/sign-in of all in attendance at general and Executive Committee meetings and share attendance information with the school's volunteer coordinator.

- ◆ Shall submit meeting minutes to Executive Committee no more than one (1) week after regularly scheduled PTF meeting.
- ◆ Shall submit a synopsis of all regular PTF meeting minutes for publication in the school's newsletter for those not attending the general PTF meetings.
- ◆ Shall coordinate the distribution of official notices to PTF members.
- ◆ Shall follow-up with any outstanding issues at least two (2) weeks prior to next regularly scheduled PTF meeting.
- ◆ Shall serve on the Executive Committee and attend all Executive Committee meetings.

### The Treasurer

- ◆ In conjunction with the HCA Business Office and Bookkeeper, shall collect the bank statements each month and reconcile the statements, as well as make all deposits to the account.
- ◆ Shall prepare a Treasurer's Report that is current to no more than the Friday before a regularly scheduled PTF meeting and present said report at the regularly scheduled PTF meeting.
- ◆ Shall provide balance sheets to all officers at regular PTF meetings and Executive Committee meetings.
- ◆ Shall tally/balance funds from all events/fund raisers within 72 hours of the end of said event/fundraiser.
- ◆ Shall serve on the Executive Committee and attend all Executive Committee meetings.

### The Historian

- ◆ Shall attend all functions sponsored by the PTF, and record the event in pictures.
- ◆ Shall serve on the PTF Executive Committee.
- ◆ Shall update the PTF Facebook page.
- ◆ Shall serve on the Executive Committee and attend all Executive Committee meetings.

### The Parliamentarian

- ◆ Shall keep meetings timely and in order.
- ◆ Shall have a voice, but no vote.
- ◆ Shall serve on the Executive Committee and attend all Executive Committee meetings.

## **Article VI - Elections and Vacancies**

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**Section 1** Officers shall be nominated and elected/re-elected annually at the April PTF meeting. A majority vote of those in attendance will serve as the deciding population for election/re-election.

**Section 2** Officers elected will serve their term of office from June 1st to May 31st.

**Section 3** There is no limit to the number of terms a person may serve as an officer of the PTF.

**Section 4** If an officer is unable to serve a full term in their elected office, he/she should notify the PTF President immediately and turn in any/all records related to his/her office in the PTF. Upon receiving notice of the vacancy, the PTF President is to call a special meeting of the Executive Committee to discuss/appoint a proper replacement for the unfulfilled offices. Once a candidate is chosen, a member of the Executive Committee will contact the proposed replacement and request their service as an officer of the PTF. The Executive Committee will continue in this process until the vacancy has been filled.

## **Article VII - Executive Committee**

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The officers of the PTF shall constitute the Executive Committee.

### The Executive Committee

- ◆ Shall maintain and uphold these bylaws at all meetings.
- ◆ Shall hold an annual review of these bylaws and make any amendments they deem necessary.
- ◆ Shall meet at the end of each school year to assess the need for PTF dues.
- ◆ Shall determine the calendar of events and meeting schedule(s).
- ◆ At least three (3) voting members of the Executive Committee must be present to conduct business.

## **Article VIII - Meetings**

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**Section 1** Regular meetings shall be held during the school year. The meetings will be held on campus at a time and date selected by the Executive Committee. Regular meetings should be monthly but must at least be quarterly. The PTF Executive Committee shall adjust and/or cancellations as needed. These general meetings will be open to all members.

**Section 2** A majority vote of the PTF members in attendance at time of a vote will constitute a quorum.

**Section 3** All HCA PTF members shall conduct themselves appropriately during the HCA PTF meetings and events. New ideas and open discussion are encouraged. Respect and courtesy toward each other are expected.

**Section 4** Robert's Rules of Order shall loosely govern the HCA PTF in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the organization may adopt.

**Section 5** Rules for meeting conduct and procedure, as well as copies of the HCA PTF bylaws, shall be made available by the PTF President at the first regularly scheduled meeting of the school year.

**Section 6** These bylaws may be amended at any regular meeting of the general membership of the HCA PTF by two thirds vote of the members present and voting, provided that notice of the proposed amendment shall have been given at least thirty (30) days prior to the meeting at which the amendment is voted upon.

## **Article IX - Standing Rules**

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### **Section 1 Fiscal Policy & Finances**

The PTF financial account(s) shall maintain a \$3,000 minimum balance at close of fiscal/school year. No loans shall be made by the organization to its officers or members. The PTF Executive Committee shall have the authority to vote on expenditures of up to \$3,500 without the requirement of a simple majority vote of the membership.

### **Section 2 Fundraisers**

All fundraisers shall be handled on a cash and/or check upfront basis. We will not accept orders without payment.

## Section 2 Fundraisers, cont'd.

Only PTF officers may sign a contract with a vendor/company as confirmation/commitment to participate in said vendor's/company's fundraising program. The signing officer will act as sole contact for vendor in regard to participation in the fundraising program until its conclusion.

## Section 3 PTF Assistance Requests

In order for a teacher, staff member or school organization to request funds for purchase of classroom aids/equipment, request purchase of aids/equipment or request financial support for a particular event, he/she must adhere to the following guidelines.

The teacher, staff member, or head of school organization:

- ◆ Shall complete the PTF Assistance Request Form.
- ◆ Shall submit signed and completed PTF Assistance Request Form (in the PTF mailbox) no less than one (1) week prior to the next regularly scheduled PTF meeting.
- ◆ Shall attend the next regularly scheduled PTF meeting.
- ◆ Shall verbally present need/application of aids/equipment/funds to PTF members present at meeting and provide no less than three (3) quotes in writing for said aids/equipment.
- ◆ Teachers/staff shall not vote on requests that they propose.

## Section 4 Recurring Obligations

There will be no recurring obligations or standing promises of payment/assistance to any teacher, staff member or school organization. All financial gifts will be decided upon each year based on current financial standing at the time of the request. As such, any teacher, staff member or school organization requiring assistance each year will need to submit a new PTF Assistance Request each fiscal/school year.

## Section 5 Check Requests

Check requests for purchases and/or reimbursements up to \$5,000 shall be signed by any one (1) member of the Executive Committee when accompanied by receipt/invoice; such requests **over** \$5,000 shall be signed by no less than two (2) members of the Executive Committee.

## Article X - Adoption of Bylaws and Revisions

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As stated in Article VIII, Section 6-These bylaws may be amended at any regular meeting of the general membership of the HCA PTF by a two-thirds vote of the members present and voting, provided that notice of the proposed amendment shall have been given at least thirty (30) days prior to the meeting at which the amendment is voted upon.

Bylaws revised January 2022 by the HCA PTF Executive Committee:

- ◆ Amanda Outland, President
- ◆ Jenny Arvin, Vice-President
- ◆ Tabitha Strader, Secretary
- ◆ Anita Thomas, Treasurer
- ◆ Amy Strickland, Historian
- ◆ Bobby Spurling, Historian